When you click into your company dashboard you will see:

Click on Exhibitor Directory Listing



You will see (there are 7 sections to update/edit or add):

Categories, In-Booth Happenings a	
	and Show Specials will all be populated in Toy Fair Mobile.
Approve Data	
Company Information	
Company Name (Listing Name):	The Toy Foundation, Inc.
Corporate Name.	175 Broartway
Address.	Suite 1001
City:	New York
State/Province:	NY
Postal Code:	10018
Country:	United States
Fax:	212-075-1141
Company Email:	wong@toyIndustryassociation.org
Website:	www.toyIndustryfoundation.org
Sales Contact Name:	
Sales Contact Email:	
Online Profile - Company Description:	
🖌 Ø Edit Information	
Company Demographics	
Section Edit Information	
-Primary Trade Show Contact-	
-Primary Trade Show Contact First Name: Jackson	
-Primary Trade Show Contact First Name: Jackson Last Name: Wong	
Primary Trade Show Contact     First Name: Jackson     Last Name: Wong     Job Role / Title:	
Primary Trade Show Contact      First Name: Jackson Last Name: Wong Job Role / Title:     Email: jwongetoyassociation Office Phone:	Lorg
Primary Trade Show Contact      First Name: Jackson Last Name: Wong Job Role / Title:     Email: jwong@toyassociation Office Phone: Mobile Phone:	Lorg
Primary Trade Show Contact      First Name: Jackson Last Name: Wong Job Role / Title:     Email: Jwongetoyassociation Office Phone: Mobile Phone:	.org
Primary Trade Show Contact  First Name: Jackson Last Name: Wong Job Role / Title: Email: Jwong@toyassociation Office Phone: Mobile Phone:  Cflice Information	.org
For information      Primary Trade Show Contact      First Name: Jackson     Last Name: Wong     Job Role / Title:         Email: Jwong@toyassociation     Office Phone:      Mobile Phone:      Edit Information  -Sponsorship Contact	.org
Ear Information      Primary Trade Show Contact      First Name: Jackson     Last Name: Wong     Job Role / Title:         Email: Jwong@toyassociation     Office Phone:      Mobile Phone:      Edit Information  -Sponsorship Contact	Lorg
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Primary Trade Show Contact      First Name: Jackson Last Name: Wong Job Role / Title:     Email: Jwong@toyassociation Office Phone:      Coffice Phone:      Contact      You have not entered any informat      PR Contact      You have not entered any informat      Product Categories      "Note: All product categories will appen You have not selected any product	Lorg ion for this section, click here to add this information. ion for this section, click here to add this information. ar In the printed Toy Fair Times Locator Guide with the exception of Toys (General) and Other. tt categories.
Primary Trade Show Contact First Name: Jackson Last Name: Wong Job Role / Title:     Email: Jwongetoyassociation Office Phone:  Mobile Phone:  Fdit Information  Sponsorship Contact  You have not entered any informat  PR Contact  You have not entered any informat  Product Categories  *Note: All product categories will appea  You have not selected any product   Fdit Information	ion for this section, click here to add this information.
Primary Trade Show Contact First Name: Jackson Last Name: Wong Job Role / Title: Email: Jwong@toyassociation Office Phone: Mobile Phone: Edit Information Sponsorship Contact You have not entered any informat PR Contact You have not entered any informat Product Categories *Note: All product categories will appear You have not selected any product Edit Information	ion for this section, click here to add this information.
Eur unormation      Primary Trade Show Contact      First Name: Jackson Last Name: Wong Job Role / Title:     Email: Jwongetoyassociation Office Phone:      Mobile Phone:      Edit Information      Sponsorship Contact      You have not entered any informat      PR Contact      You have not entered any informat      Product Categories      "Note: All product categories will appea You have not selected any product      Edit Information  Brands-	Lorg ion for this section, click here to add this information. ion for this section, click here to add this information. ar In the printed Toy Fair Times Locator Guide with the exception of Toys (General) and Other. t categories.

Click Edit Information on each section to make changes (then click update on the bottom of the page)

On the Last section you can add up to 10 Brands that you own/carry.

## Once all sections have been completed, click Approve Data to confirm completion:



After completing the Directory Listing, please click on the In Booth Happenings & Show Specials Buttons: When you click on In Booth Happenings, click on Click here to add the information:





Toy Foundation, Inc.         Sat         Avent Name	Toy Fo	un	dat	ior	n, li	nc.						
Sweet Name	, 3011											
Venet Name       500 Chars Left         Description       200 word limit         *Start Time       All times are in the local time zone of the show, (Eastern Time (US & Canada)) <u>100 20 20 20 20 20 20 20 20 20 20 20 20 2</u>			_	_	_	_						
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Click Add to complete each happening (4 limit).

## When You click on Show Specials you will see:

Play Reimagined	
September 30 - October 3, 2023 Jacob K. Javits Center   New York, NY	
«Home «Back	Contact Us   Event Webpage   Logout
The Toy Foundation	
Booth(s): 689	
Show Specials	
Show Specials	
For this section, you can submit a total of 4 entries. Currently, you have submitted 0 out of 4 entries.	
Lise the form below to add any specials (discounts or diversivays) you are offering to	
attendees.	
Add Special Offer	
Add Special Offer * Category	
Add Special Offer  Category  Title	
Add Special Offer  Category Title Description	
Add Special Offer  * Category  * Title  * Description	
Add Special Offer  * Category  * Title  * Description	
Add Special Offer	

This will complete all the information for your online profile.

This information will be reflected on the Toy Fair mobile app.